



E-AGENDA MANAGER

## Duval County Public Schools

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May 4, 2015, Subcommittee - Superintendent's Evaluation Plan

Ms. Cheryl Grymes, Chairman  
Ms. Ashley Smith Juarez, Vice-Chairman  
Ms. Becki Couch  
Mr. Jason Fischer  
Dr. Constance S. Hall  
Mr. Scott Shine  
Ms. Paula D. Wright  
Dr. Nikolai Vitti, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD : Board Members Becki Couch, Constance Hall and Scott Shine were present.

Call Meeting To Order

[Call Meeting To Order](#)

Minutes: The meeting was called to order at 10:30 a.m.

Items To Be Discussed

[SUPERINTENDENT'S EVALUATION PLAN](#)

Minutes:

The following document was created by the subcommittee for the Superintendent's Evaluation Plan.

Core Belief 5

- The Superintendent will support the district's vision and mission through operations that are effective, efficient, and accountable.
- Current Reality: Budget total and fund balance with fixed cost increases and need for technology.
- Priority Description: Establish and maintain a fund balance. Use a zero-based budget and reduce constant movement after budget is defined. Create a technology plan.
- Strategies:
  - During the 2015-2016 school year, the Superintendent will develop documents that define and document key processes and metrics to evaluate the productivity, effectiveness, and efficiency of district operations (strategic abandonment).
  - During the 2015-2016, year the Superintendent will perform effective budget planning, management, monitoring and reporting.
  - During the 2015-2016 year the annual audit shows no material deficiencies, repeat audit findings were reduced and audit recommendations are effectively implemented.
  - During the 2015-2016, year, multi -year budgets are used for planning purposes such as, charter school enrollment, McKay Scholarships, vouchers and homeschool students.
- Priority Description: The Superintendent will implement technological solutions to ensure the effectiveness and efficiency of district operations.
- Strategies:
  - During the 2015-2016 school year, the Superintendent will document and provide rationale for the implementation of technological solutions designed to improve the effectiveness and efficiency of district operations.
  - During the 2015-2016 school year, the Superintendent will administer a staff technology survey designed to gauge the effectiveness and efficiency of district technology operations.
  - During the 2015-2016 school year, the Superintendent will demonstrate that the Duval Technology Plan has been progress monitored and updated.
- Evaluation Metrics
  - Annual audit report and available internal audit reports.
  - Annual state financial report on the district.
  - Strategic Abandonment and Multi -year budget plan.
  - Bond accountability report showing project and budget status.
  - Technology plan progress report.

Board Member Constance Hall left the meeting at 11:00 a.m.

Board Members Becki Couch and Scott Shine discussed the qualitative component and decided for the 2014-2015 year we would use the data metrics to inform the core values component and would not have a number score for the data. We will continue to work on adding this data as 50% for 2015-2016.

Adjournment

[Adjournment](#)

Minutes:

The meeting was adjourned at 11:30 a.m.

CSM

We Agree on this

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Superintendent

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Chairman