



Duval County Public Schools

June 16, 2014 - Policy Review Committee Meeting

Ms. Becki Couch, Chairman
Ms. Cheryl Grymes, Vice-Chairman
Mr. Jason Fischer
Dr. Constance S. Hall
Ms. Ashley Smith Juarez
Mr. Fred "Fel" Lee
Mr. Ms. Paula D. Wright
Dr. Nikolai Vitti, Superintendent

ATTENDANCE AT THIS POLICY HANDBOOK REVIEW COMMITTEE MEETING: Members Couch, Hall, Juarez, and Wright were present. Ms. Karen Chastain, Chief of Legal Services, was also present.

Call Meeting To Order

[CALL MEETING TO ORDER](#)

Minutes:

The Chairman called the meeting to order at 9:08 a.m.

Items To Be Discussed

[1. CHAPTER 7 - BUSINESS SERVICES - 2ND REVIEW](#)

Minutes:

The Committee reviewed changes made to Chapter 7 from the last meeting. Discussion included the following:

- 7.10 - look at adding "Board may agree to set aside additional unassigned funds" for fund balance language; add wording to policy regarding Chairman's standing BMR to provide the Board with a monthly report on the fund balance.
- 7.14 - add language for local and private grants; change dollar amount to \$50,000; add language that Board will be notified when we intend to apply for a grant and when upon submittal; add language that Board will be provided with a quarterly report on those items under the \$50,000 threshold.
- 7.31 - change to Department of Agriculture - change throughout policies where applicable.
- 7.41 - change dollar amount to \$50,000; strike authority to purchase; add language regarding services received by District; add language that the Superintendent will send the Board a quarterly report on all contracts signed under this policy.

Speakers:

Ms. Becki Couch, Board Chairman
 Ms. Latrell Edwards, Chief Financial Officer
 Ms. Paula D. Wright, Board Member
 Dr. Constance S. Hall, Board Member
 Ms. Ashley Smith Juarez, Board Member
 Ms. Karen Chastain, Board Member

[2. CHAPTER 4 - CURRICULUM & INSTRUCTION - 1ST REVIEW](#)

Minutes:

The Committee has a first review for Chapter 4. Discussion included the following:

- 4.10 - 7 - update term multi-cultural to reflect what is in Florida Statutes - section 1003.42.
- 4.10 - 6 - Would like to see PE plan annually - add language; look at more explicit language on what needs to be provided by an instructor - add as F and clearly state physical activity and include PE - structured and unstructured - use language that says "the number of minutes as set forth in Florida Statutes."
- 4.10 - 19 - add same language as in 16 regarding PE; Superintendent or designee to develop character education; provide to Board on an annual basis.
- 4.10 - 20 - add more meat to language; provide Board with quarterly update on the plan and progress to date; include as part of Strategic Plan in Chapter 1 and reference here; instead of "dealing with" use "addressing" political issues as an objective of the instructional program.
- 4.10 - 24 - course materials - conform with intent of Florida law - say Florida Statutes instead - check this throughout policy handbook for consistency; instead of relevant, say aligns to the standards or shall conform to the standards as adopted by the State Board of Education and Florida Statutes.
- 4.12 - will incorporate language provided by the Office of Equity and Inclusion
- 4.13 - say School Board instead of District - for consistency.

- 4.16 - look at this section to add more meat - homework is not consistent across district.
- 4.18 - delete word "private" when referring to facilities; clarify fees - what is required for graduation and what would be optional.
- 4.20 - still under review
- 4.60 - correct "martial" to "marital."
- 4.61 - correct title of staff person referred to in this section; say district's instead of district; say Superintendent or designee for consistency.
- 4.80 - clarify language on grade recovery; clarify what is grade recovery and what is learning recovery.
- 4.90 - work on language regarding 10th or 11th grader that is overage and not able to take all of the re-takes.

When sending information to the Board on future policy section reviews, staff will provide the information in both a PDF and Word version.

Speakers:

Ms. Becki Couch, Board Chairman
Ms. Latrell Edwards, Chief Financial Officer
Ms. Daniela Simic, Chief Officer, Curriculum & Instruction
Ms. Paula D. Wright, Board Member
Mr. Andrew Post, Chief Officer, Assessment & Accountability
Dr. Constance S. Hall, Board Member
Ms. Addison Davis, Chief Officer, Region 1
Ms. Ashley Smith Juarez, Board Member
Ms. Karen Chastain, Board Member

Adjournment

ADJOURNMENT

Minutes:

The Chairman adjourned the meeting at 12:23 p.m.

BSC

We Agree on this

Superintendent

Chairman