



## Duval County Public Schools

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January 7, 2013, Subcommittee Meeting

Mr. Fred "Fel" Lee, Chairman  
Ms. Becki Couch, Vice-Chairman  
Mr. Jacon Fischer  
Ms. Cheryl Grymes  
Dr. Constance S. Hall  
Ms. Ashley Smith Juarez  
Mr. Ms. Paula D. Wright  
Dr. Nikolai Vitti, Superintendent

ATTENDANCE AT THIS MEETING: Chairman Fred "Fel" Lee, and Board Member Cheryl Grymes, were present at this meeting.

Call Meeting To Order

### [CALL MEETING TO ORDER](#)

Minutes:

The Chairman called the meeting to order at 4:00 p.m.

Items To Be Discussed

### [1. INTERNAL BOARD AUDITOR DISCUSSION](#)

Minutes:

Chairman Fred "Fel" Lee, and Board Member Cheryl Grymes, met as a subcommittee of the Board with Board Auditor Michelle Begley, to discuss the duties of the Board Auditor.

Since the Board is charged with oversight responsibilities, the Internal Board Auditor should assist the Board in this area:

- Review the Board policies for areas of Board oversight responsibilities.
- Formalize a list of these areas in an Oversight Calendar.
- Provide a draft of the Oversight Calendar to the Board Chairman for review and distribution to the rest of the Board.

Broad oversight areas for Board include:

- Financial Process
- Annual Audit
- Budget and Fund Balance
- Accreditation
- Diversity
- Intervene Schools
- Technology
- Constituent Services
- Strategic Plan

Adjournment

[ADJOURNMENT](#)

Minutes:

The Chairman adjourned the meeting at 4:45 p.m.

BSC

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Superintendent

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Chairman