



E-AGENDA MANAGER

# Duval County Public Schools

---

February 12, 2015, Policy Handbook Review Committee Meeting

Ms. Cheryl Grymes, Chairman  
Ms. Ashley Smith Juarez, Vice-Chairman  
Ms. Becki Couch  
Mr. Jason Fischer  
Dr. Constance S. Hall  
Mr. Scott Shine  
Ms. Paula D. Wright  
Dr. Nikolai Vitti, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD : Vice Chairman Ashley Smith Juarez, Board Members Becki Couch, Constance Hall, and Paula Wright were present. Karen Chastain, Chief of Legal Services, was also present.

Call Meeting To Order

[Call Meeting To Order](#)

Minutes: The meeting was called to order at 9:07 a.m.

Items To Be Discussed

[Items To Be Discussed](#)

Minutes:

Dr. Dana Kriznar, Assistant Superintendent of Strategic Planning, along with staff reviewed a section of Chapter 5 with the committee. Discussion included the following:

- 5.28 - Zero Tolerance for School Related Crimes - Board Member Becki Couch recommended the following changes: This section is ready for Board approval
  - Distribution of and or sale of drugs
  - Cite Exceptional Student Education (ESE) statute
  - Reference the Student Code of Code

#### CHAPTER 7 - SCHOOL BUDGET SYSTEM

- 7.37 - Investment Management - Stephen Bright, Executive Director Business Services, Latrell Edwards, Chief Officer, Financial and Richard Pengelly, Consultant, Public Financial Management Asset, explained the Investment Management Policy. The PowerPoint presentation is attached to the minutes. Discussion included the following:
  - Board Member Becki Couch asked if the interest debt services could be used to pay down the principal for Qualified Zone Academy Bonds (QZAB II)? Mr. Bright stated any money in capital can be used for projects as long as it is advertised. We have done this for QZAB I. We will look into this further. This policy is ready for Board approval

#### 3. CHAPTER 5 - STUDENTS

- 5.44 - SCHOOL ATTENDANCE BOUNDARIES - Dr. Dana Kriznar, Assistant Superintendent of Strategic Planning, spoke on this policy section concerning school attendance boundaries.
  - Strike out all language that refers to the process for boundaries and refer back to the Academic and Community Excellence (ACE) process.
  - Paul Soares, Assistant Superintendent of Operations, said the ACE policy would not invoke itself. It would describe how we would do something. He feels ACE should be used when required by other board policies. This way it would be clear.
  - Board Member Couch said we need to cross reference ACE and policy 5.44. She submitted a Board Member Request (BMR) last March asking if we could do some research as to when we used the ACE process. No response was received. This policy will be brought back to the committee in March along with the naming of schools policy.

#### 4. CHAPTER 9 - SCHOOL COMMUNITY RELATIONS AND INTERLOCAL AGREEMENTS

- 9.14 - Direct Support Organizations - Karen Chastain will define direct support organizations in this policy. They are subject to the Sunshine Laws. Records are public unless they wish to remain anonymous. At this time we do not have any direct support organizations. Board Member Constance Hall asked the committee to include information on indirect support. This will be reviewed. Vice-Chairman Smith Juarez discussed II.A.2. It references the benefit of public

education K-12. She recommended adding Adult Career and Community Education programs in the state. This section is ready for Board approval.

- 9.16 - Community Organizations and Agencies - This is an update to the title Family and Community Engagement Department. Karen Chastain recommended striking the reference to Office of General Counsel in section II.A. Ready for Board approval with the changes listed above.
- 9.20 - Public Information - Marsha Oliver, Chief Officer Communications, met with her team to recommend changes. Karen Chastain and Marsha Oliver will work together on additional changes. This policy will come back to the committee in March.
- 9.30 - Use of Facilities and Grounds - Karen Chastain indicated we need to clarify the principals power to deny the use of the facilities. We will clean up the changes in this section. Board Member Couch asked if we are making a profit. Paul Soares said we looked at the rates in other districts which are low. We are charging the market rate. The organization must be a nonprofit organization to use the facilities. There are exceptions to long term use of the building. Examples are school related groups, Neighborhood Watch, Learning for Life and national youth groups. Ready for Board approval
- 9.40 - Advertising in Schools - Add a reference to political campaigns not allowable. This policy will come back to the committee in March
- 9.60 - Visitors- Correct scrivener's errors and clarification of terms. Ready for Board approval
- 9.63 - School Volunteers - Provides updates to the volunteer screening process. Ready for Board approval
- 9.64 - School Mentors - There was discussion on striking the Big Brothers and Sisters because of the relationship with the Board Chairman. The policy will be reviewed again at the March committee meeting.
- 10.10 - Discrimination - This policy will be aligned with language in other policies. Ready for Board approval

Vice-Chairman Ashley Smith Juarez requested a schedule be added to the Strategic Planning calendar to review the Policy Handbook in the future. A committee will meet every other year on a monthly basis to review the policies.

Adjournment

[Adjournment](#)

Minutes:

The meeting was adjourned at 12:13 p.m.

CSM

We Agree on this

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Chairman