



Duval County Public Schools

August 18, 2009, Audit Committee Meeting

Mr. Tommy Hazouri, Chairman
Ms. Brenda Priestly Jackson, Vice-Chairman
Ms. Nancy Broner
Ms. Betty Burney
Ms. Vicki Drake
Mr. W. C. Gentry
Mr. Stan Jordan
Mr. Ed Pratt-Dannals, Superintendent

Present at this meeting of the Board Audit Committee: All Board Members were present. Mr. Ed Pratt-Dannals, Superintendent, and Ms. Karen Chastain, Assistant General Counsel, were also present.

Call Meeting To Order

[CALL MEETING TO ORDER](#)

Minutes: The Chairman called the Audit Committee meeting to order at 10:09 a.m.

Items To Be Discussed

[1. AUDIT SERVICES RFP](#)

Minutes:

Ms. Michelle Begley, Board Internal Auditor, provided her recommendation to the Board on how to prepare for the Audit Services RFP. After discussion the Board agreed to the following:

- Ms. Begley will prepare the RFP with input from staff

- The RFP will be provided to the Board for review and feedback
- Ms. Begley will head the screening committee using Board approved criteria
- The screening results will be provided to the Board for a final decision

Speakers:

Mr. Tommy Hazouri, Board Chairman
Ms. Michelle Begley, Board Internal Auditor
Mr. Stan Jordan, Board Member

2. FEFP REPORT

Minutes:

Mr. Steve Bright, Director of Business Services, reviewed the FEFP report with the Board. All areas cited in the report have been addressed to make sure we are not cited again for the same issues.

Speakers:

Mr. Tommy Hazouri, Board Chairman
Ms. Michelle Begley, Board Internal Auditor
Mr. Steve Bright, Director, Business Services
Ms. Betty Burney, Board Member
Ms. Nancy Broner, Board Member
Mr. Ed Pratt-Dannals, Superintendent
Mr. Stan Jordan, Board Member

3. DETERMINATION OF POTENTIAL AREAS TO AUDIT

Minutes:

Ms. Begley provided the Board with a list of potential areas to be audited for the coming year. After discussion the list was approved. The list of topics is attached to the Minutes.

Speakers:

Mr. Tommy Hazouri, Board Chairman
Ms. Michelle Begley, Board Internal Auditor

4. INTERNAL AUDIT CHARTER AND AUDIT COMMITTEE POLICY

Minutes:

The Internal Audit Charter and Audit Committee Policy were submitted to the Board for review and approval. A copy is attached to the Minutes.

Speakers:

Mr. Tommy Hazouri, Board Chairman
Ms. Michelle Begley, Board Internal Auditor
Mr. Ed Pratt-Dannals, Superintendent
Ms. Karen Chastain, Assistant General Counsel

Motions:

That the Duval County School Board Audit Committee approve the Internal Audit Charter and Audit Committee Policy. - PASS

Vote Results

Motion: William Gentry

Second: Brenda Priestly jackson

Nancy Broner	- Aye
Betty Burney	- Aye
Victoria Drake	- Aye
William Gentry	- Aye
Thomas Hazouri	- Aye
Stan Jordan	- Aye
Brenda Priestly jackson	- Aye

[5. UTILITIES INQUIRY UPDATE](#)

Minutes:

Ms. Begley provided the Board with a report on the review she has conducted on the information provided by Mr. Thomas Thomas, an interested citizen, regarding the JEA and related utility issues he has raised over the past few years. All issues are either outside of the Board's authority, or are items which the Board and JEA would have to meet and agree on. We already receive a 10% discount which is built into our rate.

Board Member Gentry asked about the taxes we are charged. Ms. Begley indicated that

there are areas in which we are taxed that we cannot be exempt from, however, a legal opinion could be obtained regarding those issues. Board Member Gentry will work with Ms. Karen Chastain, Assistant General Counsel, regarding this matter.

It was suggested that staff talk to JEA regarding the possibility of negotiating a lower rate for the top 3 customers. Staff will also check to see what discounts FP&L provides to their customers.

Speakers:

Mr. Tommy Hazouri, Board Chairman
Ms. Michelle Begley, Board Internal Auditor
Mr. W. C. Gentry, Board Member
Mr. Ed Pratt-Dannals, Superintendent
Mr. Doug Ayars, Chief Operating Officer

Adjournment

ADJOURNMENT

Minutes:

The Chairman adjourned the Board Audit Committee Meeting at 11:05 a.m.

BSC

We Agree on this

Superintendent

Chairman